

## **Terms & Conditions**

1. Please look at our Code of Practice ([www.nehrucentre.org.uk](http://www.nehrucentre.org.uk) under 'facilities') before you apply for an event. Your proposed event must conform to the mandate of The Nehru Centre (TNC) in its capacity as the Cultural Wing of the Indian High Commission in UK.
2. We need a minimum of four months' notice to hold an event at TNC. Your proposed event will only be formally confirmed once this duly filled form is received and our expert group has approved of your event. Please note that selection is NOT automatic. We aspire to host high quality events, therefore, please take due care in writing the synopsis of your event in the attached application form.
3. Venue is provided free of charge if your proposal is accepted. TNC does not hold ticketed events.
4. Please note that TNC does not host events involving underage performers / artists.
5. Please note TNC does not host an artist more than once in twelve months e.g. If you have had an event in May 2017, we will not be able to host you before May 2018.
6. TNC will not provide any letter for facilitation of visa for artists coming from abroad.
7. TNC reserves the right to reschedule/ cancel an event in case of exigencies, without prior notice. Right of admission to the Centre is reserved.
8. In case the artist cancels their event after it has already been printed on the brochure, it may lead to the artist being blacklisted in the future.
9. TNC events are held only on weekdays excluding holidays, please check our attached holiday list. Events are held between 6.15 pm and 8.15 pm.
- 10. Premises should be positively vacated by 08.30 pm.**
11. TNC provides complimentary soft drinks/ juices before the event at 6 pm. If you propose to host a reception at your cost, please confirm this in the application form. Receptions are held before the commencement of the programme.
12. TNC retains its right to use photographs/ video material for publicity purposes on YouTube/social networking websites. The use of photographic equipment including mobile phones is forbidden in the auditorium.

13. TNC does not provide any assistance in terms of airfares, transport, or hospitality.
14. TNC will give due publicity to the event via website/ email/ social media. You are strongly advised to send personal invitations to ensure a good turnout. **Any promotions/ posters/ publicity material in print or on social media in any form if created by the artist or organization must be approved by TNC before it is circulated. Any breach of this instruction may cause your event to be cancelled.**
15. All participants must arrive at TNC by 05.00 pm on the day of the programme to ensure all technical aspects are understood.
16. No food and drinks are allowed in the auditorium.
17. In all matters, the decision of the Centre communicated by the staff on duty will be final.
18. The artist may be blacklisted if any T & Cs are violated.
19. Reservation of the auditorium/ gallery by the person is an acknowledgement of the acceptance of these terms and conditions.
20. Please fill in the attached application form along with signed copy of the T&C and send it to the Programme Assistant at [programmeassistant@nehrucentre.org.uk](mailto:programmeassistant@nehrucentre.org.uk).
21. The usage of external USB/Pen Drives on any official computers is strictly prohibited. Please ensure any material that needs to be used for your events is on your personal pen drive and laptops if needed.
22. Please note that the minimum age for performers is 16 years old.

**Disclaimer** The Nehru Centre is not responsible for the views expressed by those who attend or participate in the events at the premises, and as a Government of India entity, the TNC does not in any way accept or support any views that are either degradatory to or disrespectful of any profession in India or any part of India's established systems. The Nehru Centre as a platform does not censor or curtail the views of the panellists if they are sharing their own experiences. The programs presented at The Nehru Centre are for informational, educational & recreational purposes & in no sense meant to cause any harm to anyone in whatsoever manner possible. Any views or opinions expressed or represented in any manner or form are solely those of the presenters and do not necessarily reflect or represent the opinions of the Nehru Centre/High Commission of India.

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**For Exhibition**

1. A written request along with pictures and press reviews of earlier exhibitions held should be sent at least four months in advance with a detailed description of the proposed exhibition.
  2. Written confirmation stating works have been legally imported in conformity with the applicable laws, rules and regulations of the United Kingdom needs to be submitted.
  3. Auction/sale/monetary transactions are strictly not permitted in the premises.
  4. Paintings should be properly framed and have the relevant captions printed.
  5. One representative or the artist must be present during the period of the exhibition to show visitors around.
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6. The Centre will not be responsible for the following:
    - a. Insurance or any other clearances required by the UK Government.
    - b. Storage/disposal of packing material, equipment or tools required to mount the exhibition.
    - c. Any damage to the works on display during the exhibition.
    - d. Clearing of consignment at the entry point in the UK.
  7. The artist is expected to present one good painting/artefact to The Nehru Centre from the collection of exhibits. The same will be kept in our custody for potential in-house exhibitions.

8. Exhibits will be mounted by the artiste on the day of the event before 5 pm.
9. Exhibitions will be held on the first working day of the week and will conclude on the last working day of the week.
10. The exhibits are open to public viewing during working hours i.e., from 10.00 am to 6.00 pm. On days when there is an event in the auditorium, the exhibition may be kept open till the event starts.
11. The artist will be held responsible for any damage to the premises during the event.
12. Mounting/ dismantling of an exhibition is the artist's responsibility.
13. While an exhibition is displayed, the Centre continues to reserve the right to make use of the galleries for meetings/ other events during office hours.
14. All exhibits are to be removed by the artiste not later than 5 pm on the day of conclusion which is usually the last working day of the week.

#### **Declaration**

I hereby accept the terms and conditions of TNC, and I understand that any violation will result in blacklisting and/or cancellation of my event.

**Signature of the Artist**

**Date:**

**LIST OF HOLIDAYS TO BE OBSERVED DURING THE YEAR 2026**

<b>Sr. No.</b>	<b>GAZETTED HOLIDAYS</b>	<b>DATE</b>	<b>DAY</b>
1.	New Year's Day	January 01	Thursday
2.	Republic Day	January 26	Monday
3.	Eid-ul-Fitr*	March 21	Saturday
4.	Mahavir Jayanti	March 31	Tuesday
5.	Good Friday	April 03	Friday
6.	Easter Monday	April 06	Monday
7.	Buddha Purnima	May 01	Friday
8.	Eid-ul-Zuha (Bakrid)*	May 27	Wednesday
9.	Muharram*	June 26	Friday
10.	Independence Day	August 15	Saturday
11.	Janmashtami	September 04	Friday
12.	Mahatma Gandhi's Birthday	October 02	Friday
13.	Dussehra	October 20	Tuesday
14.	Diwali (Deepavali)	November 08	Sunday
15.	Guru Nanak's Birthday	November 24	Tuesday
16.	Christmas Day	December 25	Friday
17.	Boxing Day	December 28	Monday

\* Subject to sighting of the Moon.